

SPL Report to the Board



MEETING DATE: SEPTEMBER 9, 2025
FROM: KRISTA ROBINSON, CEO | LIBRARY DIRECTOR
POLICY REVIEW COMMITTEE
SUBJECT: PARTNERSHIP POLICY

Recommendation

THAT the Library Board approve the recommended changes to the Partnership policy

Background

It is the responsibility of the Library Board to periodically review the policies that governs it, the CEO, and the Library. Prompted by the Board's schedule for evaluation of existing policies, the Partnership Framework Policy has been reviewed. This is an Operational Policy of the Library that was adopted in 2015 and last updated in 2022.

Report

OP 02 Partnership Framework

The spirit of this policy has remained the same, however it had been updated to be consistent with other Library policies.

- The name of the policy has been shortened from Partnership Framework to simply Partnerships.
- Language has been updated and simplified to make the policy easier to read and reduce duplication.
- The original Guiding Principles section has been moved to the introduction.
- The Sponsorship/Partner/External Participant Roles has been consolidated into a new Guiding Principles section. The Endorsements and Preferential Treatments and Acknowledgment sections have been consolidated into this section.
- Under Parameters for Partnership, a note regarding insurance requirements has been added.
- The section on responsibility has been moved to the end.
- A clause noting that partners must comply with the Library's Code of Conduct when working with the Library.

An updated Partnership Agreement has been created and will be used once the updated policy is approved.